BID SOLICITATION NUMBER (#)

**(CAMPUS NAME)**

**(Campus Address)**

To the Trustees of the California State University, on behalf of the State of California (hereinafter called the Trustees):

The undersigned Bidder, who is familiar with the local conditions affecting the cost of the work and with the contract documents, hereby proposes, with the rates stated below, to provide and furnish all of the labor, materials, tools, equipment, expendable and otherwise, apparatus, facilities, transportation, and permits, and to perform and complete in a workmanlike manner and within the specified time the work required, all in accordance with the contract documents and the Trustees’ unit prices as adjusted as hereinafter set forth.

The Bidder understands that the Trustees reserve the right to reject any or all bids, to waive minor irregularities in any bid, and to award the contract to the lowest responsible bidder.

BIDDER SHALL ACKNOWLEDGE EACH ADDENDUM RECEIVED ON THE LINE BELOW.

The bid is subject to the provisions contained in the Job Order Contract Contract General Conditions (note especially Article 02.00 *et seq.* regarding instructions to bidders), and the bidder agrees that failure to comply with the conditions thereof shall be basis for rejection of this bid.

The bid must be submitted on this Proposal Form, completely filled out and in a sealed envelope provided by the Trustees, and delivered to {insert place of bid opening}, at {Campus), before {time} on {date}, or it will be disregarded. The Trustees will only accept bids from prequalified contractors with a current California State License Board-issued type ‘B’ license and current California Department of Industrial Relations Public Works Registration number.

Five Percent Small Business Preference

The undersigned bidder is hereby requesting the five percent Small Business Preference. To receive the five percent advantage, Bidder must submit with its bid a completed “Small Business Preference and Certification Request” form 701.09, and also indicate its intent by checking the appropriate response below:

By checking the appropriate box below, Bidder is requesting the five percent Small Business Preference, as either a:

1) CA certified Small Business, upon verification in accordance with the CA Code of Yes ⬜ No ⬜

 Regulations, Title 2, Section 1896.2, having applied for certification no later than

 5:00 p.m. on bid opening date, or

2) Non-small business that commits to subcontracting at least 25% of each net job order Yes ⬜ No ⬜

 price to CA certified small businesses and/or microbusinesses.

If Proposer checks one of the boxes above, and submits the completed Small Business Preference and Certification form 701.09, the Trustees will grant a bid preference of 5% of the lowest responsive bidder’s bid. Reference the Contract General Conditions and Supplementary General Conditions for Job Order Contracts, Article 02.10, Small Business Five Percent Bid Advantage.

DVBE Participation / Request for DVBE Bid Incentive

The Trustees require the successful bidder to achieve three percent (3%) DVBE participation in contracting construction projects as established in the bidding documents. Bidder will list its DVBE subcontractors/suppliers with its bid. Bidders shall contact the Trustees’ DVBE Program Advocate at {e-mail address}.

The Trustees are granting a DVBE Bid Incentive, for bid evaluation purposes only, in accordance with the Contract General Conditions for Job Order Contracts, Article 02.11 and Article 05.05-I-G. Bidder shall indicate whether or not Bidder is requesting the DVBE Bid Incentive by checking the appropriate response below. Bidder commits to subcontract at least the percentage of DVBE participation of its net bid price as stated hereon with one or more DVBE(s).

|  |  |
| --- | --- |
| DVBE Participation | Incentive |
| 3.00% to 3.99% | None |
| 4.00% to 4.99% | 1% |
| 5.00% to 5.99% | 2% |
| 6.00% or more | 3% |

Bidder is requesting the DVBE Bid Incentive (check one): Yes ⬜ No ⬜

**Bidder shall indicate in the spaces below its Total DVBE Participation Percentage Commitment:**

 **3%** Mandatory **+**  **%** DVBE Incentive **=**  **%** Total DVBE Partcipation Percentage Commitment

Notice:The attention of bidders is particularly called to the fact that, unless the bid is made in strict conformity with the directions given, it will be considered informal and may be rejected.

**Schedule of Prices**

The undersigned agrees to perform all work required, necessary, proper for, or incidental to completing the work called for in each individual job order issued under this Job Order Contract using the Construction Task Catalog and Technical Specifications incorporated herein with the following adjustment factors:

Normal Working Hours

Undersigned shall perform any or all functions called for during normal working hours in the quantities specified in individual job orders against this contract for the unit price sum specified in the Construction Task Catalog multiplied by the adjustment factor of:

🗌.🗌🗌🗌🗌 (Specify to four (4) decimal places)

Other Than Normal Working Hours

Undersigned shall perform any or all functions called for during other than normal working hours in the quantities specified in individual job orders against this contract for the unit price sum specified in the Construction Task Catalog multiplied by the adjustment factor of:

🗌.🗌🗌🗌🗌 (Specify to four (4) decimal places)

***NOTE*** *– NO FACTOR MAY BE LESS THAN THE NORMAL WORKING HOURS ADJUSTMENT FACTOR*.

Premium Working Hours

Undersigned shall perform any or all functions called for during premium working hours in the quantities specified in individual job orders against this contract for the unit price sum specified in the Construction Task Catalog multiplied by the adjustment factor of:

🗌.🗌🗌🗌🗌 (Specify to four (4) decimal places)

***NOTE*** *– NO FACTOR MAY BE LESS THAN THE NORMAL WORKING HOURS ADJUSTMENT FACTOR*.

**Basis of Contract Award**

The award formula that follows is an integral part of this proposal, and to be responsive, the bidder shall quote for the total works above, and also shall complete the award formula below.

## **Award Formula**

 Line 1. Normal working hours Adjustment Factor 1.

 Line 2. Multiply Line 1 by (80) % 2**.**

 Line 3. Other Than Normal working hours Adjustment Factor 3.

 Line 4. Multiply Line 3 by (15) % 4.

 Line 5 Premium working hours Adjustment Factor 5.

 Line 6 Multiply Line 5 by (5) % 6.

 Line 7 Add Lines 2 and 4 and 6

 (This is the weighted, composite score, as bid for this contract.)7.

The above adjustment factors are to be specified to four decimal places. Any alteration, erasure, or change must be clearly indicated and initialed by the bidder All prices and information required on the bid form must be either typewritten or neatly printed in ink (use figures only). The University reserves the right to revise all arithmetic errors in calculations for correctness. The bidder agrees that if there are any discrepancies or questions in the figures, the Trustees will use the lower figure despite the bidder’s intent. The Trustees reserve the right to reject any and all bids and to waive any irregularities.

Bidder shall enclose with this Proposal Form bidder’s security in the sum of twenty-five thousand dollars ($25,000.00), in the form prescribed in the Contract General Conditions, Article 02.05-III. If the bidder is awarded the contract and then fails to execute the contract, this bidder’s security shall be forfeited to the State.

The time period for this contract shall be 365 calendar days from the date of the overall contract Notice to Proceed or the point at which the maximum value of the contract is achieved, whichever occurs first. Work ordered but not completed prior to the expiration of the time period shall be completed with all terms and conditions of the contract in force and effect.

-End of Bid Proposal Form — Job Order Contract-