

**POLICY REGARDING FACULTY OFFICES**  
**(RCPBG 05-86-17)**

**WHEREAS**, Multiple station faculty office spaces for full-time faculty do not respond to the needs of teaching faculty in that multiple station faculty offices lack the privacy needed for student counseling, do not provide adequate space for storage of academically related materials, lack the security for the retention of confidential materials, do not provide adequate space for the advantageous utilization of modern computing and word processing equipment, and do not provide an adequate facility for course preparation;

**WHEREAS**, Many of the older faculty offices located on campuses throughout The California State University System continue to utilize multiple station faculty offices, a circumstance which does not promote the best interests of quality education and which results in both confusion and the inefficient use of faculty resources;

**WHEREAS**, The State University Administrative Manual requires that: “All new spaces constructed or spaces converted for faculty offices shall be individual offices (one station)”;

**WHEREAS**, Because of the significance of matter to the faculty and as a consideration during review of the Capital Outlay Program, it is appropriate that the Board of Trustees ratify the existing administrative practice and support the desire to eliminate multiple station faculty offices throughout The California State University System; now, therefore, be it

**RESOLVED**, By the Trustees of The California State University, that the following policy is adopted.

The Trustees of The California State University recognize the inherent benefits which result when full-time teaching faculty are housed in single station offices and it is further recognized that the long term benefits resulting to the academic program outweigh any short term cost savings which would result from the construction of multiple station faculty offices. It is, therefore, the POLICY of the Trustees of The California State University to support the provision of single station faculty offices for full-time faculty in both new construction projects and during the renovation, when cost effective and structurally feasible, of existing facilities.