

<b>Position:</b>	Usher
<b>Reports to:</b>	Assistant Director, Production/Media Arts Festival
<b>Number of Positions:</b>	up to 6
<b>Location:</b>	California State University, Fresno - Fresno, CA
<b>Employment Dates:</b>	June 20 – July 22, 2024
<b>Rate of Pay:</b>	\$16.00/hour, paid monthly
<b>Schedule:</b>	10-25 hrs/week, evenings, weekends, and holidays required

### **Position Summary**

Under the direct supervision of the Assistant Director, Production/Media Arts Festival and the lead of the Patron Services Associate (PSA), the Usher will perform various customer service activities in support of Summer Arts. Typical duties include:

- Greet patrons, provide patrons with event and venue-related information, and ensure comfort and safety of patrons during events.
- Assist the PSA with the placement of event and venue signage.
- Assist the PSA with set up and strike of event-related receptions.
- Other event-related duties as required and assigned by the supervisor.
- The Usher will have regular interactions with Summer Arts staff, faculty course coordinators, guest artists, campus personnel, members of the community, and Summer Arts students.

### **Qualifications and Requirements**

- Individual must be punctual, courteous, spontaneous, dependable, and work well with a variety of personalities and temperaments.
- Some work may involve safely lifting and moving items weighing up to 20 pounds and standing for long periods of time, if candidate is able to do so.
- Some work in low-light areas and/or areas of restricted physical access.
- Previous customer service experience, knowledge of theatre etiquette, and knowledge of safety and emergency procedures, a plus.
- Required dress for ushers is a white or black top (no design) and black pants or skirt, and comfortable and quiet shoes and other accessories.
- May need to travel to off-campus performance venues.
- Attendance required at CSU Summer Arts employee orientation and usher training sessions.

### **Application Instructions**

- Apply online with a cover letter, resume, and references in PDF format by [clicking here](#). Indicate in the cover letter which position(s) you are applying to and why.
- Apply by March 15, 2024 for full consideration. Interviews will be conducted beginning the week of March 18.