

AGENDA

COMMITTEE ON UNIVERSITY AND FACULTY PERSONNEL

Meeting: 11:30 a.m., Tuesday, May 20, 2014
Glenn S. Dumke Auditorium

Debra Farar, Chair
Lou Monville, Vice Chair
Roberta Achtenberg
Steven M. Glazer
Lillian Kimbell
J. Lawrence Norton
Steven G. Stepanek

Consent Items

Approval of Minutes of Meeting of March 26, 2014

Discussion Items

1. Executive Compensation: President–Humboldt State University, *Action*
2. Approval of Change in Appointment Date: Executive Vice Chancellor and Chief Financial Officer, *Action*
3. Executive Compensation: Individual Transition Program, *Information*

**MINUTES OF THE MEETING OF
COMMITTEE ON UNIVERSITY AND FACULTY PERSONNEL**

**Trustees of The California State University
Office of the Chancellor
Glenn S. Dumke Conference Center
401 Golden Shore
Long Beach, California**

March 26, 2014

Members Present

Debra Farar, Chair
Lou Monville, Vice Chair
Roberta Achtenberg
Steven M. Glazer
Bob Linscheid, Chair of the Board
J. Lawrence Norton
Steven G. Stepanek
Timothy P. White, Chancellor

Approval of Minutes

The minutes of January 29, 2014, were approved as submitted.

Executive Compensation

Chancellor White presented Agenda Item 1 that proposed compensation for Dr. Jane Close Conoley as president of California State University, Long Beach. Chancellor Timothy P. White recommended an annual salary of \$320,329 and in accord with existing policy, an auto allowance of \$1,000 per month. He noted that the proposed compensation is equal to the previous incumbent's pay. Dr. Conoley will receive standard benefits for Executive classification employees including relocation benefits. A motion was passed to recommend approval of the compensation as stated in the agenda item. (RUF 03-14-01)

Chancellor White presented Agenda Item 2 explaining that at the January 2014 meeting of the Board of Trustees the division previously known as Office of the University Auditor was renamed to the Office of Audit and Advisory Services. Additionally, the title of Mr. Larry Mandel as university auditor was changed to vice chancellor and chief audit officer. Chancellor White stated that Mr. Mandel received an annual salary of \$229,596 as university auditor and there will be no change to his salary as vice chancellor and chief audit officer. Mr. Mandel will receive an auto allowance of \$1,000 per month and standard benefits for Executive classification employees. Chair Bob Linscheid commented that while the reporting relationship between the chief audit officer and the Board ensures the audit office is organizationally independent, Mr. Mandel will serve as a direct advisor to the chancellor and university management. A motion was passed to recommend approval of the compensation as stated in the agenda item. (RUF 03-14-02)

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Chancellor White introduced Mr. Steven W. Relyea as executive vice chancellor and chief financial officer. An annual salary of \$310,000 was proposed and in accord with existing policy, a monthly auto allowance of \$1,000. Chancellor White noted that the proposed compensation is equal to the previous incumbent's pay. Mr. Relyea will receive relocation benefits including a temporary housing allowance of \$2,750 per month for six months and standard benefits for Executive classification employees. A motion was passed to recommend approval of the compensation as stated in Agenda Item 3. (RUF 03-14-03)

Trustee Farar adjourned the meeting.

COMMITTEE ON UNIVERSITY AND FACULTY PERSONNEL

Approval of Change in Appointment Date: Executive Vice Chancellor and Chief Financial Officer

Presentation By

Timothy P. White
Chancellor

Summary

Mr. Steven W. Relyea's appointment and compensation as executive vice chancellor and chief financial officer of the California State University was presented and approved at the March Board of Trustees Meeting. The Board resolution identified Mr. Relyea's appointment date as May 1, 2014. After consultation with and approval by the Board Chair, the Chancellor advanced the start date by one day to April 30, 2014, and agreed to seek Board ratification of this administrative action.

Recommended Action

The following resolution is recommended for adoption:

RESOLVED, by the Board of Trustees of the California State University, that the administrative change in the effective date of Mr. Relyea's appointment as executive vice chancellor and chief financial officer from May 1, 2014 to April 30, 2014 is ratified and approved.

COMMITTEE ON UNIVERSITY AND FACULTY PERSONNEL

Executive Compensation: Individual Transition Program

Presentation By

Timothy P. White
Chancellor

Summary

In November 2006, the Board of Trustees adopted a resolution (RUFP 11-06-06) requiring the chancellor to report on new individual transition programs in an open meeting of the Committee on University and Faculty Personnel. This item will provide information regarding the transition of President Rollin C. Richmond.

Background

Trustee policy provides for an executive transition program for individuals appointed into an executive position between November 18, 1992 and November 14, 2006 (RUFP 11-92-04). Under the provisions of the program, the executive is entitled to a paid transitional period of one year.

Information

Effective June 30, 2014, Dr. Rollin C. Richmond will resign from the position of president of Humboldt State University. His transition assignment to which he is entitled under the executive transition program will be from July 1, 2014 through June 30, 2015.

During his transition assignment he will be reassigned into the Management Personnel Plan (MPP – Administrator IV) and be eligible for standard benefits afforded MPP employees. Dr. Richmond's salary will be set at the annual rate of \$223,311. His auto and housing allowances will be discontinued effective June 30, 2014.

Dr. Richmond's duties during his transition assignment shall include:

- To continue serving on the Presidents' Commissions for CSUPERB (CSU Program for Education and Research in Biotechnology) and COAST (Council on Ocean Affairs, Science and Technology);
- To continue serving as an associate member of the CSU/ARI (Agriculture Research Initiative) commission;

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- To continue as a representative on the California Council on Science and Technology;
- To continue serving on the Board of Cal State Online; and
- To be available to the new president of Humboldt State for advice and counsel with any transitional issues.