

DATE: July 30, 2019

TO: Executive Facility Officers
Chiefs of Police

FROM: Elvyra F. San Juan 
Assistant Vice Chancellor
Capital Planning, Design and Construction

Zachary Gifford 
Director
Risk Management

SUBJECT: Seismic Review Board Emergency Response Protocol

This memo provides updated information on our seismic emergency response protocol specific to building damage and assessment. Please share this information with campus emergency preparedness teams and update your Emergency Preparedness Plans.

The CSU Seismic Requirements were originally adopted in 2000 with the current policy edition available at: http://calstate.edu/cpdc/ae/Seismic/CSU_Seismic_Requirements.pdf. Article 6 of the policy describes the emergency seismic response protocol to be used in the case of a significant seismic event. In such an event the Chair of the CSU Seismic Review Board is empowered to act, under the authority of the CSU Chief Building Official, as a Designated Building Official for the purposes of structural safety determinations for campus facilities.

The CSU Seismic Review Board was established to help build and maintain facilities *'that provide an acceptable level of earthquake safety for students, employees, and the public'*. This board is comprised of the Board Chair and seven independent engineers (six structural and one geotechnical), who advise us on seismic-related issues and evaluate seismic performance for new and existing CSU facilities. The six structural engineers are assigned specific campuses and are knowledgeable about soils issues and fault proximity.

When a substantive earthquake occurs, the Chair will contact the applicable campus Executive Facility Officer for an initial damage assessment. If significant damage is reported or if there are other reasons to believe damage may have occurred, the Chair will travel to the campus as soon as practical. In the event the Chair is unable to reach the campus, the Co-Chair or another Seismic Review Board member may perform duties of the Designated Building Official.

Upon arrival at campus, the Designated Building Official will confer with the Campus Deputy Building Official to provide an update to any initial structural safety evaluations made up to that time. Depending upon the severity of the event and based on such evaluations each campus building will be reviewed and posted as follows:

1. Lawful Occupancy Permitted (Green)
2. Restricted Use (Yellow), with the limitations on entry explicitly stated on the placard, or
3. Unsafe (Red)

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

Where 'Restricted Use' or 'Unsafe' postings are made the campus police shall restrict occupancy and entry to emergency response personnel and individuals specifically authorized by a CSU Building Official. This is to limit the risk to occupants until the risk is sufficiently reduced to allow placement of an 'Occupancy Permitted' placard.

Campus staff or administrators cannot overrule posted designations of 'Restricted Use' or 'Unsafe' established by the Designated Building Official or the CSU Chief Building Official. Determinations by the Designated Building Official or the CSU Chief Building Official take precedence over Campus Deputy Building Official determinations.

In addition to the Designated Building Official, the Seismic Peer Reviewer assigned to the campus can be expected to visit and work with the Designated Building Official in evaluating the condition of campus facilities.

In the event of a seismic emergency, the Office of the Chancellor plans to activate the web application Veoci (Virtual Emergency Operations Center) for the SRB and appropriate personnel. Further information and process will be provided.

CSU Seismic Review Board and CSU Building Official contact information is provided as an attachment to inform campuses of the persons authorized to make facility safety determinations in a significant seismic event and to enable campus personnel to contact them for an emergency response. These listings are periodically updated. Current listings are always available online at: <http://calstate.edu/cpdc/ae/Seismic/CSUSeismicReviewBoardDirectory.pdf>

Ebi Saberi, University Architect and the CSU Chief Building Official (Interim), is the contact for additional questions regarding the Seismic Policy and our seismic emergency response protocol. Mr. Saberi can be reached at (562) 951-4131, or esaberi@calstate.edu.

ESJ:ES:mc

Attachment

CSU Seismic Emergency Response Directory

Distribution:

Chief Administrative Business Officers

CSU Seismic Review Board

Steve Relyea, Executive Vice Chancellor and Chief Financial Officer, CSU Office of the Chancellor

Campus Deputy Building Officials

Emergency Managers

Risk Managers

Mike Redmond, Assistant Vice Chancellor, Business and Finance Operations Support,
CSU Office of the Chancellor

Paul Gannoe, Chief of Planning and Design, CSU Office of the Chancellor

Ebi Saberi, University Architect, CSU Office of the Chancellor

CSU SEISMIC EMERGENCY RESPONSE DIRECTORY

CSU CAPITAL PLANNING DESIGN AND CONSTRUCTION	ALL CSU LOCATIONS	Elvira F. San Juan	(562) 233-2889	esanjuan@calstate.edu
CSU CHIEF BUILDING OFFICIAL	ALL CSU LOCATIONS	Warren Jacobs (Interim)	(562) 951-4129	wjacobs@calstate.edu
CSU DEPUTY BUILDING OFFICIAL	ALL CSU LOCATIONS	Ebi Saberi	(562) 822-2564	esaberi@calstate.edu
CSU DESIGNATED BUILDING OFFICIAL	ALL CSU LOCATIONS	Charles Thiel	(510) 206-8785	teleeng@aaci.com
		Theodore Zsutty	(408) 667-1695	tzsutty@hotmail.com

CAMPUS	EXECUTIVE FACILITIES OFFICERS	DIRECTORS OF FACILITIES OPERATIONS	RISK MANAGERS	EMERGENCY MANAGERS	DEPUTY BUILDING OFFICIALS	UNIVERSITY POLICE	DESIGNATED SEISMIC REVIEW BOARD MEMBER
BAKERSFIELD California State University 9001 Stockdale Highway Bakersfield, CA 93311-1022 (661) 654-2211	Mr. Hasit Panchal Director of Facilities Planning (661) 654-2515 hpanchal@csusb.edu	Ms. Paula E. Bray Director, Facilities Operations (661) 654-3283 pbray@csusb.edu	Mr. Tim Ridley Director, Safety and Risk Management (661) 654-2066 tridley1@csusb.edu	Mr. Marty Williamson Chief of Police (661) 654-2111 mwilliamson@csusb.edu	Mr. Hasit Panchal Director of Facilities Planning and Construction (661) 654-2515 hpanchal@csusb.edu	Mr. Marty Williamson Chief of Police (661) 654-3416 mwilliamson@csusb.edu	Mr. K. Dirk Bondy, S.E. Seneca Structural Engineering, Inc. (949) 595-8182 (714) 315-2651 (cell) dirk@senecastructural.com
CHANNEL ISLANDS California State University One University Drive Camarillo, CA 93012 (805) 437-8400	Mr. Thomas Hunt Facilities Services (805) 437-3352 thomas.hunt@csuci.edu	Mr. Wesley Cooper Sr. Director, Facilities Services (805) 437-2662 Wesley.cooper@csuci.edu	Ms. Tina Kotin-Savitch Analyst/Risk Specialist (805) 437-3668 tina.kotin-savitch@csuci.edu	Ms. Maggie Tougas Emergency Coordinator (805) 437-3765 margaret.federico@csuci.edu	Mr. Thomas Hunt Facilities Services (805) 437-3352 thomas.hunt@csuci.edu	Mr. Michael Morris Chief of Police (805) 437-8881 michael.morris@csuci.edu	Mr. John A. (Trailer) Martin, Jr., S.E. John A. Martin and Associates, Inc. (213) 483-6490 (213) 610-3065 (cell) trailer@ohnmartin.com
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DOMINGUEZ HILLS California State University 1000 East Victoria Street Carson, CA 90747 (310) 243-3300	Ms. Rosnhi Thomas Director, Facilities Planning, Design Construction (310) 243-3826 rosnthomas@csudh.edu	Mr. Jonathan Scheffler Director, Facilities Services (310) 243-2139 jscheffler@csudh.edu	Mr. Lawrence Kimaara Director, Internal Controls and Interim Risk Management (310) 243-3867 lkimaara@csudh.edu	VACANT	Mr. Stephen Chamberlain Sr. Project Manager Facilities Planning, Design and Construction (310) 243-3344 schamberlain@csudh.edu	Mr. Carlos Velez Chief (310) 243-3639 cvelez@csudh.edu	Mr. Thomas Sabol, Ph.D., S.E. Englekirk Institutional (323) 733-6673 x360 (310) 766-0197 (cell) tom.sabol@englekirk.com
EAST BAY California State University 25800 Carlos Bee Blvd Hayward, CA 94542 (510) 885-3000	Ms. Winnie Kwofie Assoc. Vice President Facilities Development and Operations (510) 885-4149 winnie.kwofie@csueastbay.edu	Mr. Robert Andrews Director Facilities Management Facilities Development and Operations (510) 885-4139 robert.andrews@csueastbay.edu	Ms. Nyassa Love Johnson AVP, Risk Management and Internal Control (510) 885-2743 nyassa.love@csueastbay.edu	Ms. Rochelle Muse Corporal, EOS Director (510) 885-3791 FAX (510) 885-3594 rochelle.muse@csueastbay.edu	Mr. Daniel No Director, Planning, Design and Construction (510) 885-3968 daniel.no@csueastbay.edu	Mr. Mark A. Flores Chief of Police (510) 885-3643 FAX (510) 885-3594 mark.flores@csueastbay.edu	Mr. Richard Niewiarowski, S.E Engineer (925) 937-0417 (925) 817-8082 (cell) rnwiew@yahoo.com
FRESNO Fresno State 5241 North Maple Avenue Fresno, CA 93740-8014 (559) 278-4240	Ms. Tinnah Medina Assoc. Vice President for Facilities Management (559)278-4478, (559)578-0285 (Cell) tinnahcm@mail.fresnostate.edu	Mr. Jeff Prickett Assoc. Director of Facilities Operations, Facilities Operations (559)278-4002 jprickett@csufresno.edu	Ms. Lisa Kao Director, EHS & Risk Management (559) 278-6910 lisak@csufresno.edu	Ms. Amy Luna Manager for Emergency Operations and Business Continuity (559) 278-6875 amyluna@csufresno.edu	Ms. Tinnah Medina Assoc. Vice President, Facilities Management (559)278-4478, (559)578-0285 (Cell) tinnahcm@mail.fresnostate.edu	Mr. David Huerta Chief of Police (559) 278-8400 dhuerta@csufresno.edu	Ms. Maryann Phipps, S.E. Estructure (510) 235-3116 (510) 367-2721 (cell) mpphipps@estruc.com
FULLERTON California State University 800 North State College Blvd Fullerton, CA 92834 (657) 278-2011	Mr. Ali Izadian Assoc. Vice President, Capital Programs and Facilities Management (657) 278-2122 izadian@exchange.fullerton.edu	Mr. Tuan Nguyen Director Physical Plant Operations (657) 278-5322 tuanguyen@exchange.fullerton.edu	Mr. Michael Coughlin Risk Manager (657) 278-8673 mcoughlin@fullerton.edu	Ms. Sue Fisher Emergency Management Coordinator (657) 278-3572 sfisher@fullerton.edu	Mr. Ali Izadian Assoc. Vice President, Capital Programs and Facilities Management (657) 278-2122 izadian@fullerton.edu	Mr. Dennis DeMaio Chief of Police (657) 278-2515 ddemaio@fullerton.edu	Mr. John A. (Trailer) Martin, Jr., S.E. John A. Martin and Associates, Inc. (213) 483-6490 (310) 610-3065 (cell) trailer@ohnmartin.com
HUMBOLDT Humboldt State 1 Harpst Street Arcata, CA 95521-8299 (707) 826-3011	Ms. Jeanne Rynne, Assoc. Vice President Facilities Management (707) 826-3646 Jeanne.Rynne@humboldt.edu Mr. Michael Fisher Director, Planning & Design michael.fisher@humboldt.edu	Ms. Jeanne Rynne Assoc. Vice President Facilities Management (707) 826-3646 Jeanne.Rynne@humboldt.edu	Ms. Kim Comet Director, Risk Management (707) 826-3305 Kim.Comet@humboldt.edu	Ms. Cris Jones Koczera Emergency Management Coordinator (707) 826-4635 cej32@humboldt.edu	Mr. Michael Fisher Director, Planning, Design and Construction/Facility Planner (707) 826-3646 michael.fisher@humboldt.edu	Mr. Donn Peterson Chief of Police (707) 826-5555 donn.peterson@humboldt.edu	Ms. Maryann Phipps, S.E. Estructure (510) 235-3116 (510) 367-2721 (cell) mpphipps@estruc.com
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