**{PROJECT NAME}, PROJECT NUMBER {#}**

**{CAMPUS NAME}**

**{Campus Address}**

To the Trustees of the California State University, on behalf of the State of California (hereinafter called the Trustees):

The undersigned bidder hereby offers, in the amount stated below, to furnish all labor, materials, tools, equipment, apparatus, facilities, transportation, and permits for the construction of Project Number {#}, {Project Name}, at {Campus}, and hereby agrees to enter into contract for Project Number {#} if this offer is accepted by the Trustees.

TOTAL AMOUNT OF BASE BID: $ LUMP SUM

*(Use figures only)*

The above amount is to be stated in figures only and is the total amount bid for the entire contract work including all applicable taxes. Any alteration, erasure, or change must be clearly indicated and initialed by the bidder. The bidder agrees that if there are any discrepancies or questions in the figures, the Trustees will use the lower figure despite the bidder's intent. The Trustees reserve the right to reject any and all bids and to waive any irregularities. The architect’s construction estimate (and the construction budget) for this project is ${amount}.

*SPECIFY THE NUMBER OF EACH ADDENDUM YOU HAVE RECEIVED ON THE LINE BELOW.*

The bid is subject to the provisions contained in the Contract General Conditions (note especially Article 2.00 *et seq.* regarding instructions to bidders), and the bidder agrees that failure to comply with the conditions thereof shall be basis for rejection of this bid.

Five Percent Small Business Preference

The undersigned bidder is hereby requesting the five percent Small Business Preference. To receive the five percent bid advantage, Bidder must submit with its bid a completed “Small Business Preference and Certification” form 701.09, and also indicate its intent by checking the appropriate response below:

By checking the appropriate box below, Bidder is requesting the five percent Small Business Preference, as either a:

1) CA certified Small Business upon verification in accordance with the CA Code of Yes ⬜ No ⬜

Regulations, Title 2, Section 1896.2, having applied for certification no later than

5:00 p.m. on bid opening date, or

2) Non-small business that commits to subcontracting at least 25% of its net bid price Yes ⬜ No ⬜

to CA certified small businesses and/or microbusinesses.

If Proposer checks one of the boxes above, and submits the completed Small Business Preference and Certification   
form 701.09, the Trustees will grant a bid preference of 5% of the lowest responsive bidder’s bid. Reference the Contract General Conditions and Supplementary General Conditions for Design-Bid-Build Project, Article 2.12, Small Business Five Percent Bid Advantage.

DVBE Participation / Request for DVBE Bid Incentive

The Trustees require the successful bidder to achieve three percent (3%) DVBE participation in contracting construction projects as established in the bidding documents. Bidder will list its DVBE subcontractors/suppliers with its bid. Bidders shall contact the Trustees’ DVBE Program Advocate at {e-mail address}.

The Trustees are granting a DVBE Bid Incentive, for bid evaluation purposes only, in accordance with the Contract General Conditions (for Design-Bid-Build Major Projects, Article 2.13, and for Design-Bid-Build Minor Projects, Article 2.11). Bidder shall indicate whether or not Bidder is requesting the DVBE Bid Incentive by checking the appropriate response below. Bidder commits to subcontract at least the percentage of DVBE participation of its net bid price as stated hereon with one or more DVBE(s).

|  |  |
| --- | --- |
| DVBE Participation | Incentive |
| 3.00% to 3.99% | None |
| 4.00% to 4.99% | 1% |
| 5.00% to 5.99% | 2% |
| 6.00% or more | 3% |

Bidder is requesting the DVBE Bid Incentive (check one): Yes ⬜ No ⬜

Bidder shall indicate its Total DVBE Participation Percentage Commitment in the spaces below:

**3%** Mandatory **+**  **%** DVBE Incentive **=**  **%** Total DVBE Partcipation Percentage Commitment

Bidder must submit its bid on this Proposal Form, completely filled out and in a sealed envelope provided by the Trustees, and delivered to {place of bid opening}, at {Campus}, before {time} on {date}, or it will be disregarded. The Trustees will only accept bids from prequalified contractors with current California State License Board-issued {insert classification type} license and current California Department of Industrial Relations Public Works Registration number.

Bidder shall enclose with this Proposal Form bidder's security in the amount equal to at least ten (10) percent of the amount of bid in accordance with the Contract General Conditions (for Design-Bid-Build Major Projects, Article 2.06-c, and for Design-Bid-Build Minor Projects, Article 2.04-c). If the Trustees award a contract to the Bidder, and Bidder then fails to execute the contract, Bidder shall forfeit its bidder’s security to the State.

The time period for completion of the overall project shall be {#} calendar days from the construction start date as stated on the Notice to Proceed. Liquidated damages shall be ${#} for each calendar day completion is delayed beyond the time prescribed for the project.

For projects with a construction value of $10 million or more: *{campus delete this portion if this project is less than $10 million}*

By initialing below, Proposer represents that he/she has read and understood the Contract General Conditions, including but not limited to its OCIP obligations:   Proposer and all subcontractors shall exclude from their proposals, bids and change orders all costs for Proposer’s insurance coverage described in Article 4.06-a, Insurance Requirements. Proposer shall exclude from its bid, and ensure every subcontractor of every tier excludes from his or her respective bids, the amount of the Proposer and its subcontractors’ reduction in insurance costs due to eligibility for OCIP coverages. Reference Article   
4.06-b-5, Trustees Insurance Obligations.

By placing his/her initials in the space below, Proposer acknowledges this notification of its Contract General Conditions and OCIP obligations:

*(Initial here)*

-End of Bid Proposal Form for Design-Bid-Build Project-