

**ACADEMIC SENATE
OF
THE CALIFORNIA STATE UNIVERSITY**

AS-3169-14/AA (Rev)
March 20-21, 2014

DESIGNATION AND COMPILATION OF COURSE MODALITIES

RESOLVED: That the Academic Senate of the California State University recommend that a modality designation be attached to every course taught in the CSU by the fall of 2016, and that this information be readily available to students prior to registration; and be it further

RESOLVED: That the ASCSU recommend that the CSU Office of the Chancellor provide a system-wide database for its campuses to designate modalities in course offerings, in order to maximize the potential for system-wide cross-enrollment, and allow for better assessment of learning across all modes of course delivery in the CSU; and be it further

RESOLVED: That the ASCSU suggest the following designations for modality of instruction:

Abbreviation	Modality
FT	Face-to-Face, Traditional: Instruction occurs in real time (synchronously), with student(s) and faculty physically present in the same location.
FO	Face-to-Face, Online: Instruction occurs in real time (synchronously), with student(s) and faculty present via technology (e.g. television, tele-conference, video-conference or chat).
LO	Local, Online: Instruction occurs over the Internet (asynchronously). Scheduled face-to-face meetings may be required for orientation and student evaluation.
RO	Remote, Online: Instruction occurs over the Internet (asynchronously). Students do not need to be on campus for any portion of coursework.
HY	Hybrid: A course offering that combines FT and FO/LO/RO. To be considered hybrid, a course will meet via FO/LO/RO for roughly 25%-75% of class sessions.
FL	Flexible: Course allows for more than one modality; students choose the modality (or modalities) suiting their needs from instructor-identified options.

; and be it further

RESOLVED: That the ASCSU distribute this resolution to CSU Board of Trustees, CSU Chancellor, CSU Academic Technology Services, CSU campus Presidents, CSU campus Senate Chairs, CSU campus Senate Executive Committees, CSU Provosts/Vice Presidents of Academic Affairs, CSU campus articulation officers, California Faculty Association, (CFA), Academic Senate for the

California Community Colleges, Academic Senate of the University of California, California Community Colleges' Board of Governors, University of California Board of Regents, and Assembly member Marc Levine.

RATIONALE: *AB 386 (September 2013, Levine D-San Rafael; Public postsecondary education: online-enrollment: online education at the California State University) requires that students enrolled at a CSU campus be allowed to take online courses offered at other CSU campuses without requiring additional fees or formal admission to the campus offering the course. To achieve that goal, the legislation requires that by January 1, 2015, the California State University, among other things, establish a uniform series of definitions for online enrollment for the CSU and an easily accessible online database of online courses available at all CSU campuses to provide CSU students with a streamlined process within the CSU system to allow them to find and enroll in courses that will earn them credit toward graduation, general education and major requirements (Legislative Counsel's Digest). After a thorough survey (attached) of existing course modalities across the CSU, the Academic Affairs Committee offered these definitions and recommendations to ensure that students have useful information prior to registration.*

Approved Unanimously– May 16, 2014

Course Modalities Across the CSU, 2014				
ASCSU Designations (Proposed)	CalPolySLO	Chico	CSUB	CSUCI
<p><u>Face-to-Face, Traditional</u> (Group or individual): Instruction occurs in real time (synchronously), with student(s) and faculty present in the same location. Also categorized as synchronous instruction.</p>	<p><u>Traditional</u> instruction courses are offered in the traditional mode with an instructor holding class sessions where students are expected to be physically present. Traditional instruction is also synchronous, with both instructor and students engaging in activities simultaneously.</p>	<p><u>On-Campus Classes</u></p>	<p><u>Face-to-Face Course.</u> A course in which an instructor delivers all course content in real time with students present in the same location.</p> <p><u>Web Facilitated Course.</u> A Course that uses web-based technology to supplement what is essentially a face-to-face course. No scheduled face-to-face class sessions are normally replaced with online activities.</p>	<p><u>Standard Course Offering:</u> A course in which no more than 30% of the course sessions occur online.</p>
<p><u>Face-to-Face, Online</u> (Group or individual): Instruction occurs in real time (synchronously), with student(s) and faculty present via live tele-conference, video-conference or chat.</p>	<p>complete (e.g., a course in which all faculty /student interaction occurs using a web-based video conference tool).</p>	<p>no designation</p>	<p>no designation</p>	<p>no designation</p>
<p><u>Remote, Online:</u> Instruction occurs via the internet, via taped or written lectures. Discussion is conducted via email or discussion boards.</p>	<p><u>Online Instruction</u> is instruction delivered via an electronic network such as the Internet.</p>	<p><u>WWWONLINE</u></p>	<p><u>Online Course.</u> Course where most or all of the content is delivered online. There are commonly no face-to-face meetings</p>	<p><u>OL: Online.</u> A course offering in which more than 70% of the course sessions occur online. Course sessions may be synchronous (meet online at the same time) or asynchronous (meet online different times).</p>
<p><u>Blended:</u> The above course modalities are combined, with the percentage of RO instruction made clear.</p>	<p><u>Computer Mediated Interaction</u> could be mixed (e.g., "hybrid" courses with some traditional classroom lectures supplemented by video conferencing)</p>	<p><u>Hybrid</u></p>	<p><u>Hybrid (Blended) Course.</u> Course that blends online and face-to-face delivery in which students attend class session on campus and in an online class.</p>	<p><u>Blended Course</u> offering: a course offering that combines face-to-face class sessions with online sessions. To be considered blended a course will meet online for 30% to 70% of class sessions. Online class sessions may be synchronous or asynchronous</p>
<p><u>Flexible:</u> Course allows for more than one modality; students choose the modality (or modalities) suiting their needs.</p>	<p>no designation</p>	<p>no designation</p>	<p>no designation</p>	<p>no designation</p>

Course Modalities Across the CSU, 2014 - cont'd.				
CSUDH	CSUEB	CSUF	CSULA	CSULB
no designation	Face-to-Face	Traditional Instruction	Face-to-Face	no designation
DHTV (live)	no designation	<u>Synchronous Instruction.</u> Instructional activities where both the students and instructor are present and engaged in activities at the same time.	no distinction from face to face	no designation
<u>Internet Class or DHTV (rebroadcast)</u>	<u>Online Class.</u> Meets entirely online except for test(s) which may require coming to campus or arranging an off-site proctored exam.	<u>Fully Online Instruction.</u> Courses in which 100% of course meeting time occurs in an online environment. These courses can include a variety of synchronous and asynchronous activities. Online instruction with required course meetings. Courses in which 80% of more of class time meeting	<u>Asynchronous Online/Distance.</u> A course in which all or nearly all of the organized instruction is conducted online or by distance learning methodologies.	<u>Distance Education Class.</u> A course offering in which communication between faculty and student occurs primarily via academic technology, but it may also include off-site meetings. A Local Online Class is a course offering in which the majority of the instruction occurs when the student and
<u>Hybrid:</u> a. <u>Face-to-Face with Online</u> b. <u>Face-to-Face with Off Campus</u> c. <u>Face-to-Face with Televised.</u> A minimum of one-third and a maximum of two-thirds of the class is taught online	<u>Hybrid</u> is a term used to describe a class in which at least one session is scheduled to be held online.	<u>Hybrid Instruction:</u> Courses offered using a blend of traditional and online methods. Hybrid courses will have more than 20% but less than 80% of class meeting time taught online.	<u>Combined/Hybrid.</u> A Combined/Hybrid course is a course in which online (or other distance) instruction is combined with face to face instruction, where a substantial portion of the face to face instruction is replaced by online instruction	<u>Hybrid Class:</u> one-third to two-thirds of the student/faculty and student/student contact time uses academic technology to structure remote activities. The remaining communication is face-to-face, similar to traditional classes.
no designation	no designation	no designation	no designation	no designation

Course Modalities Across the CSU, 2014 - cont'd.			
Humboldt	Maritime	Pomona	Sac State
no designation	no designation	<p><u>Face-to-Face</u>. Course meets f2f for all of the course contact hours.</p> <p>PW/web-assisted. Course meets f2f for all of the course contact hours. Some course activities are online and may require active student access</p>	no designation
no designation	no designation	<p><u>Fully Synchronous</u>. 100% of the course instruction is delivered in a synchronous instruction mode. Students do not need to be on campus for any portion of course work or evaluation.</p> <p><u>SL/Synchronous Local</u>. 100% of the course instruction is delivered in a synchronous instruction mode. Scheduled face-to-face meetings may be required for orientation and student evaluation</p>	televised?
<u>Online</u>	<u>Online</u>	<p><u>Fully Asynchronous</u>. 100% of the course instruction is delivered in an asynchronous instruction mode. Students do not need to be on campus for any portion of course work</p> <p><u>.AL/Asynchronous Local</u>. 100% of the course instruction is delivered in an asynchronous instruction mode. Scheduled face-to-face meetings may be required for orientation and student evaluation.</p>	<u>OL; WEBONLINE; Televised</u>
<u>Hybrid</u>	<u>Hybrid</u>	<p><u>HA/Hybrid with Asynchronous Component</u>. Course uses both classroom and online</p> <p><u>HS/Hybrid with Synchronous Component</u>. Course uses both face-to-face and synchronous instructional modes and meets face-to-face for 25%-75% of the course contact hours prescribed by the course type and units.</p>	<u>Hybrid</u>
no designation	no designation	no designation	no designation

Course Modalities Across the CSU, 2014 - cont'd.			
SDSU	SFSU	SJSU	Sonoma
no designation	<p><u>Traditional Course.</u> Students attend all class sessions and faculty member office hours in an assigned face-to-face environment.</p> <p><u>Technology Enhanced Course.</u> Students attend all class sessions in an assigned face-to-face environment. Online technology is primarily used to engage the students with the curriculum and learning process.</p>	<u>PW:</u> (in-person, web supplemented)	<u>Web-Facilitated Course.</u> A course that uses web-based technology to facilitate what is essentially a face-to-face course. May use a course management system or web pages to post the syllabus and assignments. This is not considered online or hybrid format.
no designation	no designation	<u>Streaming, Web-supplemented</u> <u>Televised, Web-supplemented</u>	no designation
<u>Distance: Online</u>	<u>Fully Online Course.</u> Students attend all class sessions in an online environment. Online technology is used to create the entire course experience and to communicate with the faculty member inside and outside of office hours.	<u>WW (Web-Only)</u>	<u>Online Course.</u> A course where most or all of the content is delivered online. Typically has no face-to-face meetings.
<u>Distance: Blended/Hybrid</u>	<u>Hybrid Course;</u> Students attend some of the class sessions in an assigned face-to-face environment, and some of the class sessions in an online environment, as determined by the faculty member. Online technology is primarily used to create a substitute for some classroom experiences, and may be used to communicate with the faculty member inside and outside of office hours.	<u>M (Mixed Mode)</u>	<u>Hybrid Course (Blended) -</u> A course that blends online and face-to-face delivery. Substantial proportion of the content is delivered online, typically uses online discussions, and typically has a reduced number of face-to-face meetings.
no designation	<u>Hybrid Flexible (HyFlex) course,</u> students can choose to attend class either in an assigned face-to-face environment or in an online environment, synchronously or asynchronously. Online technology is primarily used to provide the students with flexibility in their choice of educational experience, and to communicate with the faculty member inside and outside of office hours.	no designation	no designation

Course Modalities Across the CSU System, 2014

Sources				
Bakersfield	http://www.csub.edu/tlc/_files/_Spring_2014_PDFs/060413%20Distributed%20Learning%20Policy%203.pdf			
Cal Poly	http://www.academicprograms.calpoly.edu/content/elearning			
Chico	http://rce.csuchico.edu/search/node/hybrid			
CSUCI	http://senate.csuci.edu/policies/2012-2013/senate-policy-12-08.pdf			
CSUDH	http://www4.csudh.edu/class-schedule/fa14/key-symbols-abbreviations/index			
CSUEB	http://www20.csueastbay.edu/ohsc/course/faq.html			
CSUF	http://www.fullerton.edu/senate/documents/PDF/400/UPS411.104_effec_1-17-14.pdf			
CSULA	http://web.calstatela.edu/academic/aa/cetl/r/onl_hyb_teaching.php			
CSULB	http://www.csusm.edu/policies/active/documents/online_instruction.html			
CSUMB	http://schedule.csumb.edu/summer2014			
CSUN	https://mynorthridge.csun.edu/psp/PANRPRD/EMPLOYEE/SA/c/NR_SSS_COMMON_MENU.NR_SSS_SOC_BASIC_C.GBL			
CSUSB	http://trc.csusb.edu/special_programs/academic_technology/redesign.html			
CSUSM	http://www.csusm.edu/policies/active/documents/online_instruction.html			
CSUStan	https://www.csustan.edu/oit-learning-services			
Fresno	http://www.fresnostate.edu/academics/tilt/resources/accessibility/index.html			
Humboldt	http://pine.humboldt.edu/reg/pdf/RegistrationGuide_Fall2014.pdf			
Maritime	https://www.csum.edu/web/faculty-and-staff/463			
Pomona	http://www-test.csupomona.edu/~elearning/documents/online_hybrid_course_definitions.pdf			
Sac State	http://www.csus.edu/atcs/ATCS%20Services/eLearning/index.html			
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