

## ENTREPRENEURIAL JOINT VENTURE MATCHING GRANT PROGRAM 2018 REQUEST FOR PROPOSALS

[www.calstate.edu/csuperb](http://www.calstate.edu/csuperb)

### **Key Dates & Information:**

RFP Release Date: August 18, 2017

Proposal Due Date: February 5, 2017 before 5:00 p.m. pacific time

Award Notification: May, 2018

Maximum Award Amount: \$15,000

Project Duration: Up to 18 months from the project start date (approximately June 1, 2018)

### **Program Description:**

The California State University Program for Education and Research in Biotechnology (CSUPERB) Entrepreneurial Joint Venture (JV) Matching Grant Program provides support for CSU faculty engaged in external biotechnology-related partnerships. CSUPERB recognizes that collaborations with partners and institutions external to the CSU broaden the opportunities for innovative biotechnology projects, promote multi-disciplinary partnerships, encourage product development and other translational activities, and enrich California's communities and life sciences industry.

Successful joint venture projects might include, but are not limited to, the following examples:

- Basic, applied, field, translational, clinical or community-partnered research projects leading to further product or proposal development;
- Joint development of specialized, shared core facilities and/or instrumentation; and
- Partnerships with industry professionals to develop industry-responsive programs, certificates, workshops or degree programs.

### **2018 Proposal Review Criteria:**

- Projects must be original and/or innovative.
- Proposed projects must involve individuals, companies or institutions external to the CSU ("external partner(s)") working with CSU faculty toward a shared goal.
- Projects must be feasible within the time and budget proposed.
- Requested funds must be matched by contributions from the external partners, clearly identified and described in the proposal and in a signed letter of support from the partner.
- If applicable, proposals should include letters of support from co-PIs or key collaborators detailing their role and commitment to the research project.
- In keeping with calls for plain writing to improve science and technical communication, CSUPERB review panels will consider the effectiveness of the non-technical abstract in their assessment of proposals (see paper by Rakedzon and coworkers, <http://bit.ly/2uMqkpt>).

### **Eligibility Criteria:**

The proposed project must be biotechnology related. CSUPERB defines biotechnology as a **fusion of biology and technology**. BIO (<https://www.bio.org/what-biotechnology>) lists biotechnology examples, applications and sectors; CSUPERB explicitly adds to these lists health IT and medical device research and development. CSUPERB welcomes and encourages applications from CSU faculty in all disciplines related to the current practice of biotechnology, including but not limited to life sciences, physical sciences, clinical sciences, math, computer science, agricultural science, engineering, and/or business.

### ***Investigators and Key Collaborators:***

The Joint Venture program is open to tenured or tenure-track (T/TT) CSU faculty. Other CSU staff or instructors may be listed as co-Principal Investigators (PIs) or key collaborators. CSUPERB will

consider only one proposal per PI or co-PI at a time to this program. Investigators applying to this grant program are also welcome to apply to other CSUPERB grants and award programs.

*Matching Contributions:*

Joint Venture proposals must include matching contributions from external partners, totaling at least the same dollar amount requested from CSUPERB. Matching contributions from a joint venture partner may represent an investment of money, time, intellect and other resources toward a shared goal. Awards and other types of support from federal and state agencies, private foundations or other funding organizations granted to an external partner can be listed as matching contributions. However, the requested CSUPERB funding must support work that is a supplement or extension of the work already funded. Grants to the CSU PI or Co-PI cannot be used as a match. A letter of support from the external partner should clearly address these points.

CSUPERB strongly suggests that applicants consult with CSU research offices for technology transfer information, external partnering advice, and templates for Confidentiality or Non-disclosure Agreements (CDA or NDA) and Collaborative Research and Development Agreements (CRADA).

*Budget:*

CSUPERB will accept Joint Venture (JV) proposals with budgets **up to \$15,000**. Duration of the award will be 18 months from the project start date (approximately June 1, 2018). Exact project start dates are contingent upon award conditions, including IRB, IBC, or IACUC approvals on campus.

CSUPERB grants are issued as a result of an internal competition within the CSU and are not subject to Facilities and Administrative (F&A), or indirect, costs. F&A costs are not allowed as a grant-funded expense in proposals submitted in response to RFPs from programs, like CSUPERB, that receive the majority of their support from legislatively appropriated funds, CSU lottery funds or student fees (including State University fees). The F&A foregone at the campus/auxiliary's federally negotiated off-campus rate may be shown as cost match on the proposal. This amount may be used by the auxiliary or enterprise fund as an offset to the university's cost allocation plan, in accordance with EO 753/1000.

*Budget Restrictions:*

- Faculty salary budgets up to \$5000 per individual are allowed, including fringe, for academic year release time, academic year additional employment, or summer salary. Proposals should indicate how much time each faculty/key personnel will spend on the project and when s/he will be working on the project.
- Student salaries proposed and paid should comply with amounts determined by campus human resources departments. CSUPERB will not approve any salary or rate in excess of campus limitations. Applicants must ensure funds paid to students are not in conflict with these limitations or any others set by graduate or undergraduate programs with which the student may be involved. CSUPERB funds cannot be used to supplement pay for effort if the student is already receiving payroll from another source. Employment of foreign nationals is limited to individuals who meet the conditions set by applicant's campus human resources department policies regarding eligibility to receive compensation in the United States. Proposals should identify students by name when possible, the student's status (undergraduate or graduate student), the hourly salary rate, the number of hours each student will dedicate to the project, and whether they will be working during the summer and/or academic year.
- Travel to professional meetings is not allowed with CSUPERB Seed Grant funds. Apply to CSUPERB's Travel Grants Program to cover those costs.

*Proposal Submission:*

Proposals, including signed cover sheet, must be submitted electronically on the 2018 Joint Venture Grant proposal template at the program's submission web site ([www.calstate.edu/csuperb](http://www.calstate.edu/csuperb)) by Monday, February 5, 2018, before 5:00 p.m. pacific time.

Proposals must adhere to style and length guidelines stated in the proposal template. Failure to follow these guidelines may result in proposal rejection during administrative review. Both the 2018 Proposal Template and the Joint Venture Grant submission link can be found on the CSUPERB website.

Proposals that are complete and meet eligibility requirements will be evaluated for merit by a review panel comprised of CSU faculty with expertise reflecting the applications received. The proposal review meeting will be held in April 2018. The CSUPERB program office makes final funding decisions. Funding decisions are based on recommendations made by the review panel, available funds and CSUPERB strategic priorities. As part of the proposal review process, all PIs will receive written reviews. CSUPERB will not make awards to faculty members who have outstanding, past-due final reports for grants made under this or other CSUPERB grant programs.

**Post-Award Reporting Requirements:**

Successful PIs are required to submit final report to the CSUPERB within 90 days of the project end date. Detailed instructions and the link to the CSUPERB Seed Grant Reporting System are available (<https://www2.calstate.edu/impact-of-the-csu/research/csUPERB/Pages/grants-administration.aspx>) in the “Final Grant Reporting” section of the CSUPERB website. Final reports document the need for and help justify continuation of the program. CSUPERB may also contact PIs and co-PIs for longer-term impact reporting.

Successful PIs are strongly encouraged to present the results of their CSUPERB-funded project at the January 2019 or 2020 Annual CSU Biotechnology Symposium.

**Contacts**

**Submission questions:**

[csuperb@mail.sdsu.edu](mailto:csuperb@mail.sdsu.edu)

Phone: 619-594-2822

**Program and RFP questions:**

James Schmitt

Program Administrator, CSUPERB

[jcschmitt@mail.sdsu.edu](mailto:jcschmitt@mail.sdsu.edu)

619-594-5299

Susan Baxter

Executive Director, CSUPERB

[sbaxter@mail.sdsu.edu](mailto:sbaxter@mail.sdsu.edu)

619-594-2822