**Basic Needs Mini-Grant Opportunity**

**Mini Grant: CSU Student Well-being and Basic Needs Project Grant Opportunity**

*Use this template as a draft, then copy and paste your answers into the* [***online submission form.***](https://tinyurl.com/CSU-StudentGrantProject)

Deadline for submission: December 21, 2018

Through the Basic Needs Initiative, the Office of the Chancellor is building on the work performed at the campus level to create a system-wide framework of services and partnerships to ensure that all students have access to the resources they need.

CSU students are eligible to receive awards up to $2,500 for student-led projects focused on student wellness, including food and housing insecurity.

The funding will support projects focused on student success and its intersection with students’ well-being. Priority will be given to projects focused on student wellness, including but not limited to:

* Food insecurity
* Homelessness/housing insecurity
* Physical health
* Mental health
* Health equity
* Health as a social justice issue

Students must work with a CSU volunteer faculty sponsor (non-paid) to provide oversight of the project. Projects may include primary data collection or secondary data analysis, and/or the development of a product (such as the creation of a curriculum or a plan) to address well-being and/or basic needs in non-traditional ways.

Awardees will be asked to report results from their project in both poster and written format (template to be provided). Project results may be posted on the CSU Basic Needs website, and students will present their results (using PowerPoint format) during an upcoming event (e.g., live webinar, conference presentation, Board of Trustees meeting, etc.).

Student eligibility requirements:

1. Completed grant application (including a letter from faculty sponsor)

2. Enrolled at a CSU campus at least half-time during spring 2019

3. Satisfactory academic progress and good standing

Projects must be completed before December 31, 2019.

**Deadline for submission is December 21, 2018**

Please Read:

Federal and state regulations require that we consider all resources when determining eligibility for financial aid. As a result, receipt of additional scholarship awards may affect eligibility for financial aid.

In most cases, scholarships will fulfill unmet need. In some cases loans, federal work study, or other aid programs will be adjusted to adhere to federal and state awarding requirements. The CSU makes every attempt to preserve need-based grant aid already awarded.

Student awards and payments will be routed through the Office of Financial Aid, and into the student’s account.

Please submit a complete application for consideration. Submissions that are incomplete will not be considered.

**Student Information**

|  |  |
| --- | --- |
| Campus: \* |  |
| Student Name: \* |  |
| Student Email: \* |  |
| Student Contact Phone Number:\* |  |
| Major: \* |  |
| Year in school:\* |  |

**Proposal Information**

|  |  |
| --- | --- |
| Do you have a CSU[volunteer] Faculty Sponsor: \* | Yes/ No |
| Faculty Sponsor’s Name: \* |  |
| Faculty Sponsor’s Campus: \* |  |
| CSU Faculty Sponsor’s Department:\* |  |
| CSU Faculty Sponsor’s Title: \* |  |
| Contact Email of CSU Faculty Sponsor:\* |  |
| Contact Phone of CSU Faculty Sponsor:\* |  |

**Proposal Submission Requirements**

**Please submit proposals in PDF format, and no longer than 5-pages double-spaced, 12-point, Times New Roman font, 1” margins, 8.5 x 11 page size.**

Submissions should include a proposal title, student’s name, and student's campus in the header, and page numbers in the footer. The following components should also be included:

A. Cover Page   
(Proposal title with student name, campus, email, and submission date)

B. Proposal Abstract   
(Limit to 150 words or less)

C. Brief literature review and background about the research topic to convey its relevance and significance as specifically related to basic needs.   
(Limit to 350 words or less)

D. A clear statement of hypothesis, objectives, and/or research questions.  
(Limit to 250 words or less)

E. A description of methodological approach (to be) used to generate data and planned quantitative (statistical) and/or qualitative treatment of data.   
(Limit to 250 words or less)

F. A description of how collected data, or the use of existing data, will permit interpretations and/or conclusions relevant to the proposed research.  
(Limit to 250 words or less)

G. A letter of recommendation from your CSU faculty sponsor.   
(Letter will not to be counted towards the 5-page proposal limit)

H. Detailed budget to justify use of funds  
(will not to be counted towards the 5-page proposal limit)

**Note: Funding can be used to pay for the student’s time and focus to complete the project. Funds can also aid student's costs of travel, accommodations in the course of field investigation, and to help cover costs of expendable materials and supplies required in the execution of the proposed research.**

**Upload all attachments here:\***

You may attach up to 3 separate files if needed, i.e., Proposal, Budget, and Letter of Recommendation.

**Upload attachments\***

|  |  |
| --- | --- |
| file name | Upload |