**(Insert campus logo, pictures)**

**CAMPUS SAFETY PLAN 20xx**

**(insert campus name)**

**AVAILABILITY, LOCATION, AND METHODS TO SUMMON
LAW ENFORCEMENT ASSISTANCE**

**Availability and Location of Law Enforcement Assistance**

*Insert information about the availability and location of security personnel and the methods for summoning assistance of security personnel. Information could include the name of the campus police department, location(s), hours, phone number, community service officers, information about the communications center (i.e. 24-hour dispatch) and how to contact them in case of an emergency.*

**Enforcement and Arrest Authority (optional)**

*Describe police officer authority and jurisdiction.*

**Crime Reporting**

*Insert language encouraging reporting of criminal activity. Include helpful tips for what report to the police department such as clear and accurate information, suspect and vehicle description, and direction of travel. List ways that individuals may report crime by telephone or in person. If campus is equipped with emergency telephones or other emergency notification systems, describe those below.*

**SPECIAL SAFEGUARDS FOR FACILITIES OR ACTIVITIES**

**Security of and Access to Campus Facilities**

*Describe how the campus controls access to its facilities (ie enforcing Education Code 89031 and any campus and housing policies), who provides security for those facilities (including housing), and how keys and other access systems are issued, controlled, and maintained. Consider describing whether buildings are locked during evening and weekend hours. Include information about residence halls, and how those are secured. Include information about security camera monitoring of any facilities.*

**Security Considerations Used in the Maintenance of Campus Facilities**

*Describe ways that the campus is working to maintain facilities (internal, external) in order to improve safety and security. Items could include lighting, landscape, building maintenance, alarm checks, door locks, etc. Describe which departments perform these checks and how someone may report potential safety and security hazards by providing phone numbers or web sites.*

**Fire Safety (optional)**

*Describe how the campus ensures its facilities (including residence halls) are protected from fire such as sprinklers, smoke and heat alarm systems. Describe how these systems are maintained and tested. Describe what safety information students receive related to fire safety, and frequency of evacuation and fire drills.*

**Special Event Safety Planning (optional)**

*Describe any preparation that the campus takes for special event planning. This could include Incident Action Plans, collaboration with local, mutual aid agencies, and contracted safety personnel.*

**ACTIONS TAKEN IN THE PRECEDING 18 MONTHS TO INCREASE SAFETY***List any institutional projects that increased safety. Some of these were likely listed in last year’s CSP as part of the section named, “changes in safety precautions expected to be made during the next 24 months”. Typically, this could be 6-10 bullets and include safety drills, addition of surveillance cameras, safety training presentations, enhancements to facilities to increase security and safety, increased staffing and patrol, and any actions based on analysis of crime statistics and trends.*

**CHANGES IN SAFETY PRECAUTIONS EXPECTED TO BE MADE DURING THE NEXT 24 MONTHS***List any planned institutional projects to increase safety in the upcoming 24 months. Some of these may have been listed in the previous year’s CSP since it is over a 24-month period. Examples could include additional safety training, testing and exercises, expansion of existing programs, addition of staffing, and any plans made based on analysis of crime statistics and trends.*

**(Insert campus name) 20xx STATISTICS**

**California Education Code 67380(a)(1)(A)**

*List all occurrences reported to campus police, campus security personnel, or campus safety authorities of, and arrests for Part 1 violent crime, sexual assault, hate crimes, non-criminal hate violence, theft, destruction of property, illegal drugs, and alcohol intoxication that are committed on campus.* *Non-criminal acts of hate violence are only collected and counted if they meet non-criminal hate violence criteria, and the institution keeps a written record. If the incident does not meet CA statute or if no written record was kept by the institution, it is not counted. Written record of a noncriminal act of hate violence should include, but not be limited to, the following: A description of the act of hate violence; Victim characteristics; Offender characteristics, if known.*

|  |  |
| --- | --- |
| **Occurrences and/or arrests for**  | **On Campus** |
| Part I Violent Crimes (willful homicide, rape, robbery, aggravated assault) | 0 |
| Hate Crimes | 0 |
| Noncriminal Acts of Hate Violence | 0 |
| Theft | 0 |
| Destruction of Property | 0 |
| Illegal Drugs | 0 |
| Alcohol Intoxication | 0 |

|  |  |
| --- | --- |
| **Occurrences and/or arrests for** | **Systemwide** |
| Hate Crimes | 0 |
| Noncriminal Acts of Hate Violence | 0 |