


Systemwide Budget Office
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CODED MEMO B 2023-05

To: Vice Presidents for Administration/Chief Financial Officers

From: Jeni Kitchell, Executive Budget Director 

CC: Steven Relyea, Executive Vice Chancellor and Chief Financial Officer
Tracey Richardson, Assistant Vice Chancellor, Financial Services and Controller
Paul Gannoe, Assistant Vice Chancellor, Capital Planning, Design and Construction
Robert Eaton, Assistant Vice Chancellor, Finance, Treasury and Risk Management
Ryan Storm, Assistant Vice Chancellor for Budget
Kelly Cox, Associate Director Fiscal Services
Finance Officers
Budget Officers

Date: November 2, 2023

Re: 2023-24 Annual Total Return Portfolio (TRP) Spending Distribution

This annual spending distribution in the amount of \$56.1 million is allocated to campuses from the Total Return Portfolio (TRP) for 2023-24. The campus distribution amount is calculated using the same methodology as the annual investment earnings allocation ([Budget Coded Memo B2023-03](#) for reference). It is based on past year General Fund allocations, total revenue collection in all funds participating in the SWIFT pool, and actual equity at year end.

These funds are to be used for academic deferred maintenance and capital improvements and may not be used for ongoing operations, in accordance with California Education Code, Section 89726 (d). For the initial transfer, campuses are to record in *CSU Fund 486 – Non-Recurring Maintenance and Repair (NRMR)*. If a campus determines that these funds will be used in accordance with the requirements of CSU Fund 487, an internal transfer can be processed.

In addition, as part of the [Five-Year Capital Improvement Program](#), any projects over the minor capital threshold (\$929,000), including TRP funds, are to follow the Program [requirements](#)¹. Campuses shall record and report in accordance with Chapter 15² of the Legal Accounting and Reporting manual.

Please forward this memo, as appropriate, to those staff members involved with the accounting, budgeting, and project activities. Please contact Jeni Kitchell at jkitchell@calstate.edu, Ron Flatt at rflatt@calstate.edu, or Kelly Cox at kcox@calstate.edu if you have questions concerning this memo.

¹ Any project of major capital value is to be enrolled in the CPDC Builders Risk Insurance Program (BRIP).

² See Chapter 15 section 2.3.2 ([here](#)) for situations that require attributes.

CSU Campuses	Fresno	Monterey Bay	San Francisco
Bakersfield	Fullerton	Northridge	San José
Channel Islands	Humboldt	Pomona	San Luis Obispo
Chico	Long Beach	Sacramento	San Marcos
Dominguez Hills	Los Angeles	San Bernardino	Sonoma
East Bay	Maritime Academy	San Diego	Stanislaus

Campus	Distribution
Bakersfield	\$ 1,271,990
Channel Islands	1,349,590
Chico	1,822,000
Dominguez Hills	1,728,640
East Bay	1,567,040
Fresno	2,365,880
Fullerton	3,933,940
Humboldt	1,239,650
Long Beach	3,732,780
Los Angeles	2,865,470
Maritime	275,790
Monterey Bay	1,079,610
Northridge*	5,371,870
Pomona	3,352,060
Sacramento	3,250,970
San Bernardino	1,956,600
San Diego	5,130,010
San Francisco	2,917,820
San Jose	3,507,370
San Luis Obispo	3,274,730
San Marcos	1,529,450
Sonoma	1,121,730
Stanislaus	1,461,740
Total	\$ 56,106,730

* By special exception, Northridge contributed additional funds to the TRP during the initial stage of the program and receives additional distribution. Additional distribution for Northridge will cease when the contract related to their additional TRP contribution expires.