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## MEMORANDUM

Date: November 16, 2005

TO: Trustees' Selection Committee for President of CSU East Bay:  
Ms. Roberta Achtenberg, Member, Board of Trustees  
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FROM: Herbert L. Carter, Chair *Herb Carter*  
Trustees' Selection Committee for President of CSU East Bay

SUBJECT: Notice of Organizational Meeting – Tuesday, November 29, 2005

The Trustees' Selection Committee for President of California State University, East Bay will meet in open session on Tuesday, November 29, 2005, from 1:00 p.m. to 2:30 p.m. in Conference Room 331 of the University Union, at California State University, East Bay, 25800 Carlos Bee Boulevard, Hayward, California 94542.

The purpose of this meeting is to discuss the role of the committee, set the schedule of meetings, discuss preferred attributes of the next president, review the descriptions of the campus and presidential position, and discuss any other business related to the search process.

c: Members, Board of Trustees  
Agenda Mailing List

401 Golden Shore  
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